

Home School Fair Vendor Registration Form

1. Use this form for Vendor Registration and extra tickets. Print & sign both pages & return.
 2. This form & fees must be postmarked no later than May 19th.
 3. Pay by PayPal: homeschoolfair1@gmail.com or make checks payable to **Home School Fair** and mail.
 4. Scan & email: ljr.homeschoolfair@gmail.com or mail to: **Home School Fair, P.O. Box 381, Norco, CA 92860**
- All Vendors contact Laura Rodriguez, ljr.homeschoolfair@gmail.com or (909) 275-6732 before registering.

Booth Information

Exhibitor Name: _____

Name & Type of Booth: _____

Parent's Name (student booth only): _____

Cell Phone: (_____) _____ - _____ Email: _____

Address: _____

❖Children 3 & under are free. ❖Tickets purchased in advance will not be mailed. ❖Please check-in at the vendor gate. ❖Tickets purchased at gate are more

<u>Booth Type</u>	<u>Cost</u>	<u># of Comp Tickets included</u>	<u>Additional Tickets 3.00 ea/15.00 Family of 5 or more by 5/19</u>	<u>Fee Amount</u>
Commercial	60.00	2		
Food	30.00	2		
Group Fundraiser/Non-Profit	20.00	1		
Student	5.00	0		

Total fees enclosed: \$_____

VENDOR BOOTH AGREEMENT

1. You must fill out and return this booth agreement with your fee
2. Receive your confirmation number.
3. You must show up and set up your booth before 8:45 a.m. Monday, May 25, 2020 & remain until 4 p.m.

****NO ONE WILL BE ALLOWED TO SET UP A BOOTH WITHOUT A CONFIRMATION NUMBER****

You will receive an email with a confirmation number when your booth agreement is received. If you do not receive a confirmation number by May 22th please call Laura (909) 352-6534

You will be provided with a 10 x 10 (approximately) space. No tables, chairs, shade, water hoses, or extension cords will be provided. Booths are on a first come, first served basis. Booth locations are assigned by the HSF Committee. Vendors assigned to the field are first come, first served on booth location.

Utilities: Need Electricity: yes ___no___ Need Water: yes ___no___

Note: If you need water or electricity for your booth, you must let us know at the time you initially contact us (*see above*) If you are cleared for electricity, please plan to bring a 100 ft of extension cord. If you are cleared for water, please plan to bring 25 ft water hose and a pair of pliers to turn water on/off. *- Please plan to bring trash bags for your booth area, to keep it neat and clean throughout the day. There will be a large dumpster at the school outside the west gate.*

Set Up / Break Down: The Vendor Gates open at 6:30 a.m. Please drive in through the Vendor Gate, at the east side of the campus of Ontario Christian High School. ***Vehicles must be cleared from the booth area by 8:45 a.m.;*** booths need to be up by 9:00 a.m. **The Vendor Gate will close at 8:45 a.m. After that NO VEHICLES ALLOWED ON CAMPUS.** Break down starts at 4:00 pm.

Signature of Student (*for Student Booth Only*) _____ Date _____

Signature of Responsible Party: _____ Date: _____